

Application Form for REES Services

Reaching E-Quality Employment Services (REES) has helped people with physical disabilities and/or health conditions gain quality employment since 1989. We offer a wide range of employment counselling and consultation services, connecting Winnipeg job-hunters with exceptional employers.

Personal Information: PLEASE PRINT

Have you used REES services before? Yes No When? _____

Are you currently using services of another agency, community service or resource? Yes No

Agency Name/Worker Information: _____

For how long? How often? _____

What is the nature of your disability? _____

Is the primary barrier to employment mental health? Yes No

What accommodations would be required? _____

Do you require and special aids? Yes No If YES, please describe: _____

Do you have a valid driver's license? Yes No Class: _____

What is your means of reliable transportation to work? Bus Car Handi-Transit Other: _____

Do you have reliable childcare? Yes No Not applicable

Do you have a criminal record? Yes No Any pending charges? Yes No Not Applicable

If **YES**, What for? _____

Do you have a Learning Disability? Yes No If **YES**, please describe how it affects you? _____

Have you ever had or been diagnosed with a brain injury or a head injury (trauma)? Yes No

If **YES**, please describe how it affects you: _____

Have you ever had an accident that resulted in a loss of consciousness? Yes No

If **YES**, please describe: _____

Have you ever experienced a seizure? Yes No

If **YES**, please describe your management plan: _____

Do you have any allergies? Yes No Are they life threatening? Yes No

Do you carry an Epi-Pen? Yes No Have you ever experienced Anaphylaxis? Yes No

Please list any Allergies: _____

Would you be interested in continuing your education? Yes No Maybe

If so, please indicate areas of interest: _____

Please indicate your work history – starting with the most recent:

1. Employer: _____

Start date: _____ End date: _____

Position held: _____

Duties: _____

Reason for leaving: _____

2. Employer: _____

Start date: _____ End date: _____

Position held: _____

Duties: _____

Reason for leaving: _____

3. Employer: _____

Start date: _____ End date: _____

Position held: _____

Duties: _____

Reason for leaving: _____

Please indicate any volunteer work history – starting with the most recent:

1. Employer: _____
Start date: _____ End date: _____
Position held: _____
Duties: _____
Reason for leaving: _____

2. Employer: _____
Start date: _____ End date: _____
Position held: _____
Duties: _____
Reason for leaving: _____

Please list the top 3 jobs you would be interested in: _____

How did you hear about REES? Counselor Friend/Family Internet/Website Newspaper/TV
 Other (include agency names): _____

Print Name: _____

Signature: _____

Date: _____

Reaching E-Quality Employment Services (REES) is committed to protecting your privacy. We will only use your name and address to inform you of REES' events and activities. We do **not** sell, trade or barter our mailing lists. Please contact 204-832-7337 ext. 221 if you no longer wish to be contacted in any way.



305-1200 Portage Ave.
Winnipeg, MB. R3G 0T5
PH: 204 - 832 - 7337
FAX: 204 - 947 - 2932

CODE OF CONDUCT

Reaching E-Quality Employment Services (REES) is a non-profit, community-based service which promotes and facilitates the employment of people with physical disabilities and/or health conditions. There is no charge for the services offered and participants make a choice regarding whether or not to use the services.

If participants choose to use the services, they are also making a choice to conduct themselves in a positive, respectful manner while at REES and can expect that staff and volunteers will conduct themselves in a similar manner.

The following Code of Conduct is expected of all REES participants. If a participant's behavior does not reflect the Code of Conduct, his/her eligibility for services will be reviewed and may be suspended or revoked.

1. Show respect for fellow REES participants, employers, staff and property associated with REES.
2. Be honest and courteous in all communication.
3. Be willing to address any barriers to employment identified by participant and/or employment counsellor.
4. Participate actively in developing and revising employment related goals and following through with the steps required to reach the goals.

I agree to follow the Code of Conduct noted above.

Date: _____

Name: _____
(Please Print)

Signature: _____

Witness: _____



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RELEASE OF INFORMATION FORM

I hereby authorize Reaching E-Quality Employment Services to access information from third parties (such as community agencies and service providers, government departments, training institutions, former employers, medical practitioners, etc.) and to obtain information as necessary for my benefit in my employment search. I further authorize Reaching E-Quality Employment Services to provide relevant information to third party organizations and employers as deemed necessary for my benefit in my employment search.

I hereby also authorize representatives of Community Partnerships, Skills and Employment Partnerships, Manitoba Education and Training to access personal information in my file for the purpose of evaluating Reaching E-Quality Employment Services' success in assisting participants to obtain and keep employment.

If applicable, I also hereby authorize Reaching E-Quality Employment Services to release information related to my attendance and progress, with my EIA or CPPD case coordinator/counsellor.

Under the provision of the Freedom of Information and Protection of Privacy Act and the Personal Health Information Act, individuals have the right to protection of and access to their personal information.

Dated at Winnipeg Manitoba this ___ day of _____, 20 ____

Participant's Signature: _____

Witness: _____

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